

# FOIA MARKER

**This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.**

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**Collection/Record Group:** Clinton Presidential Records  
**Subgroup/Office of Origin:** Records Management - SUBJECT FILE  
**Series/Staff Member:**  
**Subseries:**

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**OA/ID Number:** 14073  
**Scan ID:** 095031CU  
**Document Number:**

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**Folder Title:**  
ND011-01

<b>Stack:</b>	<b>Row:</b>	<b>Section:</b>	<b>Shelf:</b>	<b>Position:</b>
<b>S</b>	<b>85</b>	<b>7</b>	<b>11</b>	<b>3</b>

# **WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET**

ND 011-01

☐ O - OUTGOING☐ H - INTERNAL☒ I - INCOMINGDate Correspondence  
Received (YY/MM/DD)95, 1, 24Name of Correspondent: Samuel Sherman☐ MI Mail Report

User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Subject: For Declassification requeston UFO's.**ROUTE TO:****ACTION****DISPOSITION**

Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
<u>Comitva</u>		ORIGINATOR	<u>95, 1, 24</u>		<u>C 95, 1, 24</u>
<u>CUAT 16 (Krislov)</u>		Referral Note: <u>A</u>	<u>950125</u>	<u>WIK</u>	<u>C 95, 1, 27</u>
		Referral Note: _____	<u>/ /</u>		<u>/ /</u>
		Referral Note: _____	<u>/ /</u>		<u>/ /</u>
		Referral Note: _____	<u>/ /</u>		<u>/ /</u>
		Referral Note: _____	<u>/ /</u>		<u>/ /</u>

**ACTION CODES:**

A - Appropriate Action  
C - Comment/Recommendation  
D - Draft Response  
F - Furnish Fact Sheet  
to be used as Enclosure

I - Info Copy Only/No Action Necessary  
R - Direct Reply w/Copy  
S - For Signature  
X - Interim Reply

**DISPOSITION CODES:**

A - Answered  
B - Non-Special Referral  
C - Completed  
S - Suspended

**FOR OUTGOING CORRESPONDENCE:**

Type of Response = Initials of Signer  
Code = "A"  
Completion Date = Date of Outgoing

Comments: \_\_\_\_\_

Keep this worksheet attached to the original incoming letter.

Send all routing updates to Central Reference (Room 75, OEOB).

Always return completed correspondence record to Central Files.

Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

**SCANNED**



# RECORDS MANAGEMENT ONLY

SCANNED

## CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: \_\_\_\_\_ Individual Codes: \_\_\_\_\_

Prime Subject Code: \_\_\_\_\_ Secondary Subject Codes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## PRESIDENTIAL REPLY

Code \_\_\_\_\_ Date \_\_\_\_\_ Comment \_\_\_\_\_ Form \_\_\_\_\_

C \_\_\_\_\_ Time: \_\_\_\_\_ P- \_\_\_\_\_

DSP \_\_\_\_\_ Time: \_\_\_\_\_ Media: \_\_\_\_\_

### SIGNATURE CODES:

#### CPn - Presidential Correspondence

- n - 0 - Unknown
- n - 1 - William J. Clinton
- n - 2 - Bill Clinton
- n - 3 - Bill

#### CLn - First Lady's Correspondence

- n - 1 - Hillary Rodham Clinton
- n - 2 - Hillary Clinton
- n - 3 - Hillary
- n - 4 - Mrs. Hillary Clinton

#### CBn - Presidential & First Lady's Correspondence

- n - 1 - Hillary & Bill Clinton
- n - 2 - Hillary & Bill

### MEDIA CODES:

- B - Box/package
- C - Copy
- D - Official document
- F - FAX
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study

THE WHITE HOUSE

WASHINGTON

January 27, 1995

Mr. Samuel Sherman  
Executive Plaza  
223 Route Eighteen  
East Brunswick, NJ 08816-1597

Dear Mr. Sherman:

The White House Counsel's office has received your request of January 18, 1995. Your request is based on the Freedom of Information Act (FOIA), 5 U.S.C. § 552.

The FOIA applies only to records maintained by "agencies" within the Executive Branch. See 5 U.S.C. § 552(a)(3). The Office of the President, including the President's immediate personal staff and units in the Executive Office whose sole function is to advise and assist the President, is not an "agency" for the purposes of FOIA. Thus, the White House is not an "agency" for the purposes of FOIA. Consequently, FOIA does not establish a statutory right to the documents, if such documents exist, that you have requested from the Office of the President.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Marvin Krislov', written in a cursive style.

Marvin Krislov  
Associate Counsel to the President



Counsel's Office

095031a



FROM: Samuel M. Sherman

TO: President Bill Clinton

FAX- (908) 249-6550

223 Route Eighteen, East Brunswick, New Jersey 08816 (908) 249-8982

January 18, 1995

President Bill Clinton  
THE WHITE HOUSE  
Washington, DC 20500

By - FAX - (202) 456-2461 and Mail

Dear President Clinton:

Congratulations to you for the fine job you are doing in your many people oriented projects. I wish you success in your endeavors.

I feel that you are responding to the wishes of the citizens of our country, who have complained about secrecy in government especially in light of the end of the Cold War.

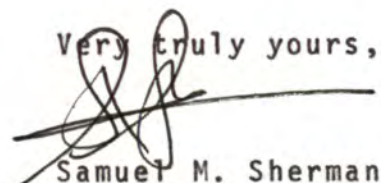
I feel it is to this end that your administration has decided to de-classify a great deal of Cold War era documents.

This company in producing documentary films, television and radio programs in the public interest wishes to obtain from the government all paper documents and all photographs and motion picture footage related to the subject of Anomalous Aerial Objects a/k/a Unidentified Flying Objects and Extraterrestrial Intelligence on and above our planet.

I would appreciate your directing my request to the proper parties and/or agencies and letting me know if we must make application under the Freedom of Information Act to receive these materials.

Thank you in advance for your assistance which is greatly appreciated.

Very truly yours,



Samuel M. Sherman  
President

SMS:ej